Youth Service Social Worker
Position Description

Vibe's Mission:

"Hei whakahohe o Awakairangi iwi taitamariki ki te uru ratonga e whakatairanga ratou oranga"

"To enable Hutt Valley young people to access services that promote their wellbeing"

Purpose of Position:

- Provide intensive, individualised support to young people who are in receipt of the Youth Payment or Young Parent payment
- Support young people to successfully engage or re-engage with education and/or training
- Support young people to comply with their benefit obligations

To develop, plan, and facilitate a range of high quality health and wellbeing services to young people of the Hutt Valley.

Responsible to: Upper Hutt Services Manager

Hours per week: 40

KEY TASKS	EXPECTED RESULTS
Client Engagement	Manage caseload of clients as allocated by the Manager/Team Leader • Maintain client centred approach to engaging young person through group work and 1 on 1 work. • Encourage positive connections to education, training and work based training • Encourage positive connections to family, whanau and community • Clients are supported using the principles of Mana Taiohi
Client Planning	Develop individualised action plans (Youth Service Plans) with each client in order to facilitate the achieving of milestones and success targets. • Clients participate in the development of their plan and reviews of this plan. • Clients are supported to engage in activities to fulfil their benefit obligations • Clients are supported to engage in education and/or employment • Clients are given the opportunity to use career assessment tools to ensure outcomes are 'best fit'. • Clients are supported to identify and overcome barriers to engagement • Approximately 60% of work time is allocated to one on one client work and group work.
Client Case Management	Participate in fortnightly individual and/or group case management lead by Manager/Team Leader • Develop strategy for engagement • Monitor and review action plans alongside other service users • Complete referrals to external agencies

Administration	Maintain accurate records of client engagement • Complete all electronic reporting, using tools provided by MSD, within appropriate timeframes • Ensure all electronic note taking is up to date, and entered in a timely fashion • Complete all other recording as requested by Manager/Team Leader
Programme Development and Delivery	Providing leadership and practice support to Vibe programmes for young people engaged with the Youth Payment and/or Young Parent Payment supports: • Setting a calendar of dates for programmes to be delivered • Ensuring that content is up to date and appropriate • Working with the team to manage referrals to the programmes • Ensuring that all young people who are required to complete programmes are supported to engage and complete their parenting and budgeting programmes Working with the team to identify other programmes that Vibe could provide to support young people engaged in the YP/YPP Service
Professional Practice Maintained	Maintain professional practice by; • Maintaining any professional registration • Completing appropriate professional development • Having external supervision • Working with colleagues and Team Leader to explore practice and increase skill base • Positive participation and engagement with staff, management and Vibe Governance.
Service Promotion	In conjunction with the Youth Engagement Service, participate in promotion of Vibe services by engaging with; • Hutt Valley secondary schools • Alternative Education providers • Private Training providers • Community organisations • Work and Income
Support Organisation	All networking to be relevant to role and of a highly professional standard, in consultation with the Manager. Comply with any reasonable and lawful request of Manager, Team Leader, and General Manager, and assist were appropriate with strategic planning and service reporting.

Ideal Person Specification:

- Qualified and Registered Social Worker or similar qualification
- Experience in working with young people, especially young people who are not engaged in education or training.
- A demonstrated understanding of and commitment to the principles of the Mana Taiohi and Te Tiriti o Waitangi.
- Experience in facilitating group work with young people.
- Ability to work unsupervised as well as part of a diverse team.
- An understanding and willingness to work with multiple cultures.

- Excellent communication skills, written and verbal
- Good understanding of technology, and experience in using a client database.
- Must have a full drivers licence.

Functional Relationships:

Internally:
- Upper Hutt Services Manager
- Leadership Team
- Youth Service Team
- Other Vibe Staff

Externally:
- Young people
- Family, support, and community identified by clients
- Other providers;
  - MSD
  - MSD Youth Service Support Unit (YSSU)
  - Education and Training Providers
  - Work and Income
  - Oranga Tamariki
  - Other stakeholders and support organisations

23/03/2021

Employee Signature: _____

Date: _____